

**Approved**  
**SALEM BOARD OF FINANCE**  
**SPECIAL MEETING MINUTES**  
**January 24, 2013**

**PRESENT**

T J Butcher  
Greg Preston  
Janet Griggs  
George Householder III  
David Kennedy (Alt)  
Bill Weinschenker

**ABSENT**

Carole Eckart  
John Dolan (Alt)  
Peter Lee (Alt)

B. Weinschenker called the meeting to order at 7:06 PM.

**Seat Alternate:**

**M/S/C: (Preston/Griggs) to seat David Kennedy in place of Carol Eckart**

**Vote: Approved Unanimously.**

**AGENDA**

**1. PROCEDURES FOR BOF BUDGET MEETING**

- Chairman Weinschenker discussed the standard motion to be used during the 2013/2014 budget meetings. The standard motion will be to approve appropriation for review at the March 28, 2013, BOF meeting, or to table the request for a specific date until more information is available.
- The BOF should make it clear that any request can be revised at the March 28, 2013 BOF meeting.

**2. REVIEW/ACT ON CAPITAL BUDGET REQUESTS  
2013/2014 FY**

- The BOF Chairman suggestions to view the ten-year capital plan for the 2013/2014 fiscal years by proceeding down the list of items in this column.

#### **A. PW ROAD IMPROVEMENTS**

- D. Bourdeau will continue with roadwork on Lakeview Ave, Old Colchester, Sullivan, Pheasant, Pleasant and Bayberry roads and will start to chip seal other roads in town. The high cost of road improvement is installing drainage. Once drainage is completed, maintenance work will be done yearly on an as needed basis.

**M/S/C: (Preston/Butcher) to approve \$356,000 for PW Road Improvements subject to review at the March 28, 2013 BOF meeting for presentation at the Public Hearing.**

**Vote: Approved Unanimously.**

#### **B. PW LARGE INTERNATIONAL PLOW**

- This is the last year on the four year lease to own contract.

**M/S/C: (Butcher/Kennedy) to approve \$29,802 for the PW Large International Snow Plow Truck subject to review at the March 28, 2013 BOF meeting for presentation at the Public Hearing.**

**Vote: Approved Unanimously.**

#### **C. SVFCO/GLVFC GEAR/HOSE**

- The fire companies are up to date on replacing 1-3/4" and 3" hose. The 5" hoses are eight to ten years old. They will purchase six sets of gear, at a cost of \$17,730. They will continue to replace older gear yearly, until the budget year 2016/2017.

**M/S/C: (Preston/Butcher) to approve \$17,730 for the SVFCO/GLVFCO Gear/Hoses subject to review at the March 28, 2013 BOF meeting for presentation at the Public Hearing.**

**Vote: Approved Unanimously.**

**D. GLVFCO TANKER/PUMPER (Tanker Evaluation Report, list of equipment owned by fire companies, history of structure fires, financing information included with these minutes)**

- First Selectman Lyden stated that this Tanker is 23 years old. In accordance with the evaluation report, this type of truck should be replaced every twenty-five years. The First Selectman stated that if the BOF decided not to support purchasing of a tanker, money should be set aside to install safety equipment to the existing tanker. Both TJ Butcher and J. Griggs were looking at future requests and were concerned with clustering purchases if this item gets pushed to future years. G. Householder asked if this Tanker/Pumper could be paid for over a few years. G. Maiorano stated that last year he suggested that very same idea.

**M/S/C: (Householder/Butcher) to approve the Tanker/Pumper appropriation in the amount of \$420,000, to be financed over three years at a cost of \$140,000 per year, subject to review at the March 28, 2013 BOF meeting for presentation at the public hearing.**

**Vote: (Yes) Butcher, Weinschenker, Griggs, Householder III, Kennedy.  
(No) Preston**

**Vote passed**

**E. GLVFCO BOILER (QUOTE INFO INCLUDED)**

- The boiler at the station ceased working as of last weekend. Reliable Oil Company rigged the boiler so that it works. It was 55 degrees at the station today. We do not think the boiler will continue to work until July 2013 and will need replacement ASAP. The BOF members suggested that Chief Savalle get approval of funds to replace the boiler at the next BOS and ask for additional appropriation at the Feb 14<sup>th</sup> BOF Meeting. Emergency meetings can be scheduled if the need arises before the February meetings.

**M/S/C: (Butcher/Preston) to remove this item from the 2013/2014 budget year.**

**Vote: Approved Unanimously.**

**F. BOE GARDEN TRACTOR/SNOW THROWER**

- D. Bourdeau provided information on purchasing this piece of equipment for the school that will be used by custodians and the PW Crew.

**M/S/C: (Preston/Butcher) to approve \$11,000 for the Garden Tractor/Snow Thrower subject to review at the March 28, 2013 BOF meeting for presentation at the Public Hearing.**

**Vote: Approved Unanimously.**

**G. MICRO SCRUBBER**

- D. Bourdeau passed out information on the price of this item requested by the BOE. The price includes all attachments need to operate the equipment efficiently. The pricing is from the state bid list.

**M/S/C: (Butcher/Kennedy) to approve \$6,000 for the BOE Micro Scrubber subject to review at the March 28, 2013 BOF meeting for presentation at the Public Hearing.**

**Vote: Approved Unanimously.**

**H. BOE Technology Upgrade**

**M/S/C: (Preston/Butcher) to table this request until the BOE budget presentation on March 14, 2013.**

**Vote: Approved Unanimously.**

**3. 10 YEAR CAPITAL PLAN**

- Chairman Weinschenker suggested that the 10 year Capital Plan be reworked to show the changes that were made tonight and to incorporate the School items in the 10 year Capital Plan.

**M/S/C: (Preston/Griggs) table the 10 Year Capital Plan until the March 21, 2013 BOF meeting.**

**Vote: Approved Unanimously.**

**The following is a list that were removed or moved to future years:  
GLVFCO Meeting Room Floor**

**GLVFCO Boiler**  
**PW Garage**  
**GLVFCO Engine Bay Floor**  
**SFCO 1985 Forestry Repairs**

**M/S/C (Butcher/Householder) adjourn 9:36 PM.**  
**Vote: Approved Unanimously.**